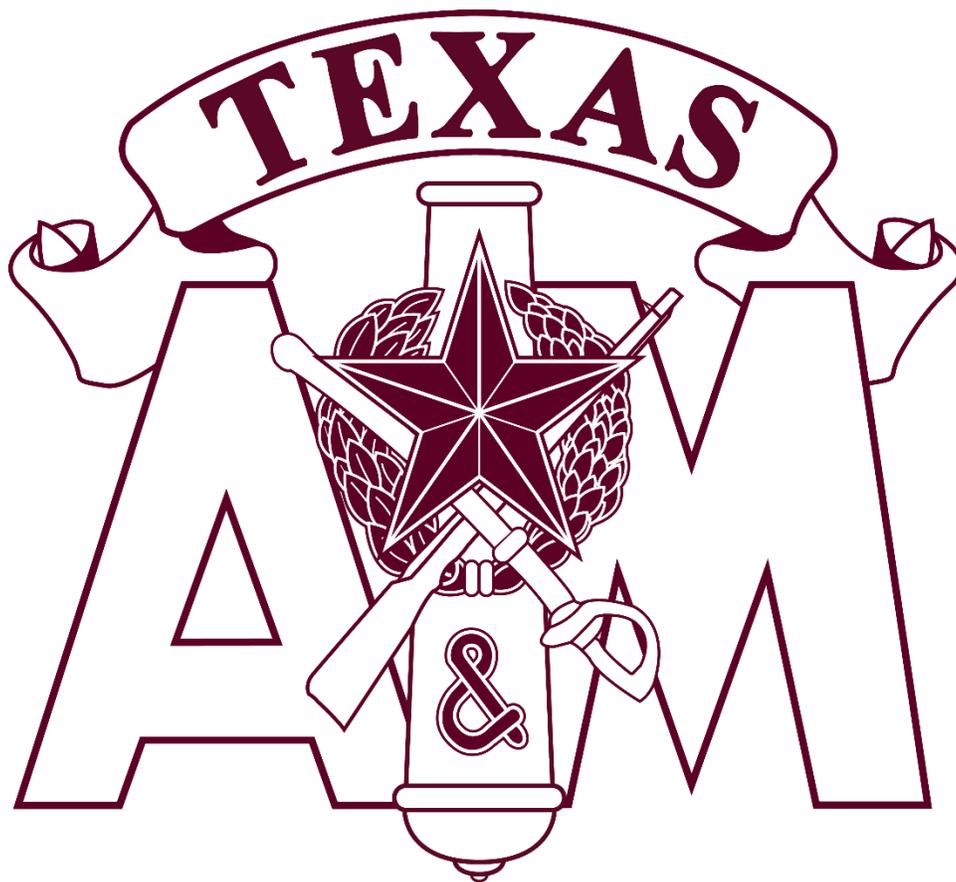
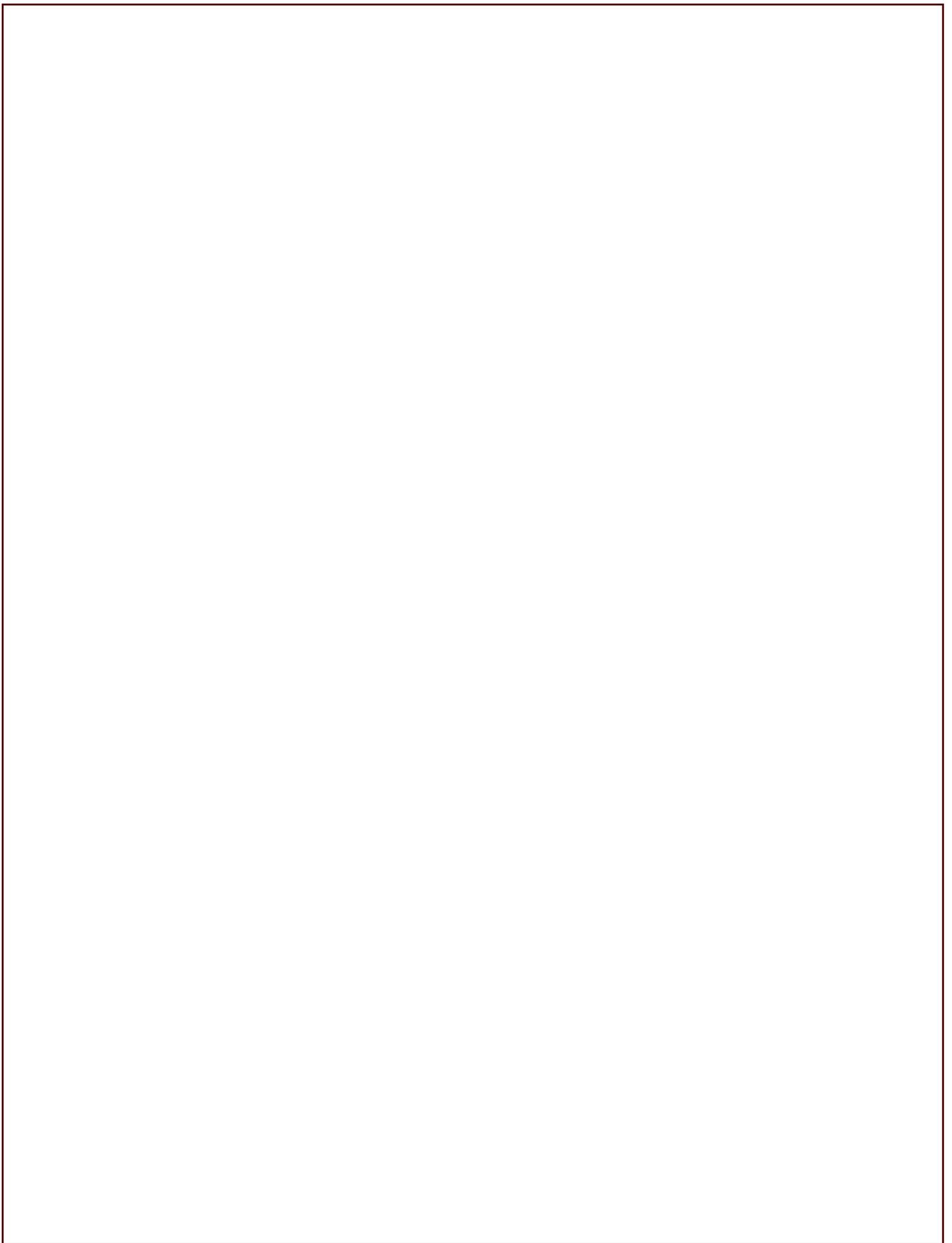


# **STANDARD ORDER 2**

## **Scholastics**



**Corps of Cadets**  
**Texas A&M University**  
**August 2021**



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# CHAPTER 1 – CORPS SCHOLASTIC PROCEDURES

## 1. COMMANDANT'S INTENT

Academic success is the leading priority of the Corps of Cadets because, first and foremost, cadets attend Texas A&M University to attain a degree. The Corps promotes and enhances the scholastic performance of all Corps members by providing the most successful academic support program on campus. The Scholastic program utilizes an intentional, standards-based approach to establish the environment, provide professional academic consulting and a mentorship support program, and recognize academic achievement. This policy also promotes an academic program to enable graduation in a timely manner.

## 2. KEYS TO ACADEMIC SUCCESS FOR CADETS

- A. Attend every class. Sit in the center of the first three rows of the classroom so you can see, hear, and are less distracted.
- B. Seek out tutoring, supplemental instruction, and departmental help when needed.
- C. Attend all supplemental instruction and review sessions for each class.
- D. Utilize Evening Study Time (EST) efficiently. Use your free time on the weekends (or if necessary during the Academic Day) to conduct personal errands.
- E. Seek out and meet with the Corps Scholastics Performance Specialists to discuss current academic progress and future plans toward degree completion.

## 3. CLASS ATTENDANCE

- A. Cadets will attend every class and will be on time.
- B. Corps or outfit activities that prevent a cadet from getting to class on time are prohibited. Blinn TEAM and TEAB cadets may have classes beginning at 0745 or earlier. These cadets will be excused from outfit activities to allow them to prepare for class, eat breakfast, and travel to the RELLIS campus for the start of their class.
- C. Cadets with a 0800 class on the A&M campus will be out of the dorm by 0740 and off the quad in time to be in class by 0755.
- D. Cadets who have classes that meet after the end of the Academic Day and/or during EST will be excused from activities.
- E. Procedures when cadets are absent from class:
  - (1) Cadets are responsible for notifying instructors of expected absences. See “Attendance Policy” in the “Student Rules” ([www.studentrules.tamu.edu](http://www.studentrules.tamu.edu)).
  - (2) In the event of an unexpected absence due to emergency ill or personal concerns, Corps Academics will coordinate with Student Assistance Services to properly inform a cadet's instructors.

#### 4. STANDARDS FOR LEADERSHIP AND/OR PARTICIPATION IN SPECIAL UNITS

To apply for and serve in any leadership positions or participate in special unit activities, a cadet must:

- A. Be in Good Standing with the University and the Corps of Cadets.
- B. Achieve the following minimum credit hours towards degree completion.
  - (1) Beginning of sophomore year, completed a minimum of 30 hours.
  - (2) Beginning of senior year, completed a minimum of 75 hours.
- C. Meet and maintain the Term and Cumulative GPR indicated below to serve in the indicated positions. Continuance in the position will be reviewed if the cadet fails to maintain these requirements.

<u>Position</u>	<u>Term</u>	<u>Cumulative</u>
Commanders*	2.5	2.9
Executive Officers	2.5	2.8
Sergeants Major and First Sergeants	2.5	2.9
Scholastic Officer & Sergeant	2.5	2.8
Staff Officer & Sergeant	2.3	2.5
Plt/Flt Leader/Sergeant & Squad Leader	2.3	2.5
Asst Squad leader / Team Leader	2.3	2.5
FOW / SOW Cadre member	2.3	2.5
Guidon Bearer (not a leadership billet)	2.3	2.5
Ross Volunteer Senior Leaders	2.5	2.9
Ross Volunteer Senior Member	2.5	2.5
Ross Volunteer Junior Member	2.75	2.75
Parsons' Mounted Cavalry Leader	2.5	2.9
Parsons' Mounted Cavalry Member	2.3	2.5
Fish Drill Team Advisor	2.5	2.9
Fish Drill Team Member	NA/2.3	2.3
Corps Athletic Team Leader	2.5	2.9
Corps Athletic Team Member	2.3	2.5
Other Corps Special Unit Leader	2.5	2.9
Other Corps Special Unit Member	2.3	2.5

\* Includes Corps Commander, Deputy Corps Commander, Corps Chief of Staff, Major Unit Commanders, and Outfit Commanders

D. For a cadet to be involved or participate in ‘Off-the-Quad’ activities or groups/organizations he/she must maintain a cumulative GPR that allows them to be free of Corps Academic Probation.

E. Cumulative GPR Standards for ROTC Special Units are identified below.

<b>ROTC Special Units</b>	<b>Membership</b>	<b>Leadership</b>
Rudder’s Rangers, Ranger Challenge	2.5	2.8
RECON, SEAL Platoon	2.75	2.8
Special Tactics Squadron	2.75	2.8

**5. EVENING STUDY TIME (EST)**

A. GPR Status Level and Privileges based on current cumulative GPA

	EST LEVEL			
	0	I	II	III
Freshman*	0.00-2.09	2.10-3.74	3.75-4.00	
Sophomore	0.00-2.19	2.20-3.24	3.25-3.74	3.75-4.00
Whitebelt	0.00-2.29	2.30-2.50		2.50-4.00

\*All first-semester freshmen are EST Level I

**EST Level Restrictions**

**Level 0:**

- All academic Day/EST rules apply.
- More restrictive or monitored EST applies. Must attend Corps Academic Support session if registered for the classes supported by the Office of the Commandant.
- Any privileges regarding televisions, video/computer games, etc. in the room are revoked.
- Free Night Out (FNO) privileges revoked.
- Emphasis placed on completion of the Corps Academic Probation Contract.
- Whitebelts ONLY: Assignment to Corps Academic Probation and separate Corps Dorm

**Level I:**

- All Academic Day/EST rules apply.
- More restrictive or monitored EST applies. Must attend Corps Academic Support session if registered for the classes supported by the Office of the Commandant.
- Any privileges regarding televisions, video/computer games, etc. in the room are revoked for freshmen and sophomore cadets.
- No FNO.

**Level II:**

- All Academic Day/EST rules apply.
- One FNO/week.

**Level III:**

- Not required to sit EST.

**B. EST Procedures**

- (1) Cadets who are required to sit EST will put a boot in their door from the beginning of EST until 2230. Cadets will remove the boot to change clothes or to go to sleep.
- (2) The OD/SOD is responsible for maintaining Quiet Hours conditions with the assistance of the Scholastics Chain personnel.
- (3) The SOD or OD must be physically present and posted at the end of the dorm hallway from the beginning of EST until 2230.
- (4) Checks by the primary command chain (platoon level and above), scholastic personnel, and the OD/SOD are authorized and expected during EST. These checks should be short in duration and should not interrupt studies.
- (5) The OD/SOD will maintain the logbook and will ensure cadets are following appropriate sign-out/sign-in procedures.
- (6) The OD/SOD may secure from physically standing duty at 2230. The SOD will dim the hallway lighting upon securing at 2230.
- (7) Corps Academics, working with the Corps Scholastics Officer, will provide a standardized OD/SOD EST SOP with specific instructions regarding the execution of EST. The EST SOP is an inspection item for all EST inspections.

**6. SCHOLASTIC AWARDS**

At the end of each semester, cadets who meet specific standards will receive the following Scholastic Awards:

- |   |                                   |
|---|-----------------------------------|
| A. Commandant's Honor Roll                        | 3.0 term GPR w/12 hrs, no D or F  |
| B. Distinguished Student                          | 3.25 term GPR w/12 hrs, no D or F |
| C. Outstanding Academic Performance (Silver Star) | 3.5 term GPR w/12 hrs, no D or F  |
| D. Superior Academic Performance (Gold Star)      | 4.0 term GPR w/12 or more hours   |

Note: Awards for students enrolled in TEAM and TEAB programs will combine GPA and hours between TAMU and Blinn.

**7. ACADEMIC PROBATION**

Cadets with substandard academic performance will enter into an academic probation contract with the Corps Scholastic Performance Specialists.

- A. The following cadets will be placed on academic probation:

- (1) AP-1: Cadets who possess a cumulative GPA below the following standards:

- (a) Senior / Junior < 2.30
  - (b) Sophomore < 2.20
  - (c) Freshmen < 2.10
- (2) AP-2: Cadets who post two consecutive semester GPAs below a 2.00, even with a cumulative GPA above what is required for their classification.
- (3) AP-3: Cadets who pass less than 10 hours their first semester in the Corps, having either failed or Q-dropped more than one course.

Note: Probation for students enrolled in TEAM and TEAB programs will combine GPA and hours between TAMU and Blinn.

- B. Removal from academic probation is contingent upon meeting all conditions of the academic probation contract.
- C. Failure to satisfy the conditions of an academic probation contract will result in dismissal from the Corps of Cadets.



## CHAPTER 2 – CORPS SCHOLARSHIP PROCEDURES

### 1. INTENT

The Corps of Cadets is committed to offering students a wide range of opportunities to learn, succeed, and excel. There are over 2000 Corps scholarships available to assist students financially in meeting these goals.

### 2. GENERAL INFORMATION

A. The Corps Scholarship Office administers three (3) levels of scholarships, which are available to all prospective and current cadets of the Corps. In addition, cadets who join the Corps in the fall semester of their freshman year may be eligible to receive an Easterwood Scholarship, which is administered through the Scholarships and Financial Aid office (“SFA”). The table below summarizes the different scholarships available:

Type	Amount/year	Length
Keepers of the Spirit/Corps 21/Corps 4K Scholarship	\$4000 - \$5000	4 years
CLA/General Rudder/Corps 2K Scholarships	\$2000 - \$2500	4 years
Sul Ross/Corps Scholarship	\$1200	2 years (renewable)
Easterwood Scholarship (SFA)	Approx. \$4000	4 years

B. Cadets will only be awarded one (1) type of recurring/multi-year scholarship, unless additional awards are warranted, as determined by the Corps Scholarship Committee. Additionally, cadets may be reviewed periodically by the Committee to determine eligibility for a higher level or an additional scholarship. If a cadet is awarded a higher level scholarship, the new scholarship may replace the previously offered scholarship.

C. In order to maintain a scholarship, a cadet is required to do the following:

- (1) Remain a cadet in good standing within the Corps;
- (2) Enroll in a minimum of twelve (12) hours per semester at Texas A&M University. Graduating seniors may be enrolled less than 12 hours and be considered Full Time. This requirement may be waived on a case-by-case basis by the Commandant and does not apply to Blinn TEAM or TEAB cadets;
- (3) Maintain a minimum overall grade point (GPA) of 2.3 for Sul Ross/Corps Scholarships of less than \$2,000/year, 2.5 for Commandant’s Leadership Awards, General Rudder/Corps Scholarships of at least \$2,000/year, and 3.0 for Corps 21 and any Corps Scholarship of at least \$4,000/year;
- (4) Complete a minimum of thirty (30) hours prior to the beginning of his/her sophomore years, and complete a minimum of seventy-five (75) hours prior to the start of his/her senior year;

- (5) Write a thank you letter to his/her scholarship donor(s) each semester and submit it to the Corps Scholarship Office;
  - (6) Allow his/her grades to be sent to the donor(s) each semester;
  - (7) Allow his/her contact information, such as a phone number or e-mail address, to be sent to their donor(s); and
  - (8) Participate in any and all Corps and/or Donor sponsored social events.
- D. This information will be agreed to in the form of a Scholarship Contract, which is executed by the cadet, prior to receiving a scholarship for the first time.

### **3. SCHOLARSHIP ADMINISTRATION**

- A. The Corps Scholarship Program is administered through the Corps Scholarship Office, under the direction of the Associate Director of the Corps Scholarships Program. The Associate Director reports directly to the Deputy Commandant/Chief of Staff.
- B. All scholarships are awarded competitively based on merit and/or financial need. All scholarship recipients are determined by the Committee, unless other instructions are specifically designated in the scholarship's Gift Agreement.
- C. The Committee consists of a minimum of three (3) staff members. The Associate Director is a permanent member and serves as the Committee's secretary/recorder. The remaining members are selected and approved by the Deputy Commandant/Chief of Staff. These members will serve for a period of two (2) years. From these members, a Committee Chair will be selected and will be the leader of the Committee. Typically, a new Committee member will begin his/her term at the start of the fall semester, unless another start date is deemed necessary by the Deputy Commandant/Chief of Staff.
- D. The Committee will meet periodically throughout the year to review cadets for scholarships per the procedures outlined in Section 4 (Awarding Procedures).

### **4. AWARDING PROCEDURES**

- A. Incoming Freshmen
  - (1) Incoming freshmen who wish to be considered for a scholarship must complete the Scholarship Application, found as part of the admissions application through ApplyTexas.org or the Coalition application. The deadline for submitting the Scholarship Application is 1 December.
  - (2) Incoming freshman must also have established contact with the Corps Recruiting Office or attended or be scheduled to attend one of the Corps Recruiting Programs in order to indicate their interest in joining the Corps.
  - (3) In order to evaluate incoming freshmen, The Scholarship Processing: Apply, Review, Track and Award ("SPARTA") program developed by SFA is utilized. Incoming freshmen are identified as prospective cadets in SPARTA utilizing information from the Corps Recruiting database, which is used to track students who have indicated an interest in joining the Corps. Prospective cadets must also have been admitted to the university.

- (4) Prospective cadets will be scored initially using the SFA Scoring Model. After SFA has completed their scoring, cadets will then be scored using the Corps Scoring Model. This model is reviewed and approved annually by the Committee.
- (5) The Corps Scoring Model takes into account Academic, Activity, and Adversity scores, which calculates a Total Score. The percentages for these values are approved by the Committee each year. The Academic, Activity and Total Scores along with a prospective cadet's class rank and SAT/ACT scores are provided to the Committee who will meet periodically throughout the spring semester to offer scholarships. Scholarship recipients will be determined based on a prospective cadet's scores as well as a projected number of scholarships available at each level.
- (6) The Committee will set a minimum Total, Academic and/or SAT Score for each level of scholarship. Scholarships at each level will be offered to prospective cadets whose Total, Academic and SAT Scores meet or exceed the minimums. In order to maximize the impact of the higher valued Corps scholarships, the total value of a prospect's other offered scholarships, to include ROTC scholarships, may be taken into account by the Committee. In some cases, a prospective cadet with a similar Academic score and a lower Total Score may be offered a higher level scholarship over a prospective cadet with a higher Total Score, based on their total award package and SAT score. This process will continue through the spring semester and into the summer as scholarships become available and new prospective cadets are identified.
- (7) Throughout the awarding process, the Committee may adjust the minimum Total, Academic and SAT scores required for each level of scholarship. Some prospective cadets may be awarded a higher level scholarship during this process. In this instance, their previously offered scholarship will be cancelled and replaced with the higher level scholarship.
- (8) Prospective cadets who have submitted a Free Application for Federal Student Aid ("FAFSA") will be reviewed for scholarships based on financial need beginning in mid to late April. Financial need will be determined using the need level and amount of unmet need, as determined by the university.
- (9) If a prospective cadet receives an Easterwood Scholarship that is of a higher value than the scholarship awarded by the Committee, the other offered scholarship will be cancelled. If a prospective cadet receives an Easterwood Scholarship that is less in value than the scholarship awarded by the Committee, then the scholarship will be replaced with one of lesser value so that the combination of the Easterwood Scholarship and the new scholarship is at least equal in value to the previously offered scholarship.
- (10) All prospective cadets who attend a Corps Recruiting program (AEP, JCAP) may have additional points added to their Activity Score in SPARTA. The number of points added will be determined annually by the Committee.
- (11) Incoming freshmen who join the Corps, but who did not submit the ApplyTexas or Coalition Scholarship Application, will have an opportunity to apply and compete for a limited number of Corps Scholarships for the Fall semester. These students will complete the **Corps of Cadets Scholarship Application**. The committee will review

the applications, compiled in a spreadsheet, using SAT score, class rank and FAFSA information if applicable to award those scholarships.

- (12) Incoming freshmen who join the Corps in the spring semester will be reviewed by the Committee on a case-by-case basis, primarily using their SAT score and Class Rank and information from their FAFSA, if applicable.

#### B. Transfer Students

- (1) Transfer students who wish to be considered for a scholarship must complete the Scholarship Application, found as part of the admissions application through ApplyTexas.org. The deadlines for submitting the Scholarship Application are 1 March for admission to the following fall semester, and 15 October for the following spring semester.
- (2) Transfer students must also have established contact with the Corps Recruiting Office in order to indicate their interest in joining the Corps and must also have been admitted to the university.
- (3) Using SPARTA, prospective transfer cadets will be scored initially using the SFA Scoring Model. Once SFA has completed their scoring, prospective cadets will be scored using the Corps Scoring Model.
- (4) Prospective cadets will be reviewed by the Committee in mid-July for those entering in the fall semester and in late December/early January for those entering in the spring semester. Scholarships will be awarded to prospective cadets primarily based on the rank of their Total Score, with serious consideration given to their Academic Score, and the projected number of scholarships available.
- (5) Current university students who choose to join the Corps of Cadets or students who are entering from Texas A&M University – Galveston (“TAMUG”) will be reviewed by the Committee as transfer students and will be considered for merit-based scholarships based on their current GPA and completed hours.
- (6) All transfer students (including current and TAMUG students) will be considered for a scholarship based on financial need provided they have a FAFSA on file with SFA. Transfer students who do not submit the Scholarship Application or do not have a TAMU GPA will only be considered for need-based scholarships.

#### C. Current Members

- (1) Current cadets will be awarded merit-based scholarships based on the University Scholarship Application for Continuing Students (the “Continuing Student Application”). This online application opens each year on 15 October with a deadline of 1 February.
- (2) Current cadets who have submitted a Continuing Student Application will be scored initially using the SFA Scoring Model. Once SFA has completed their scoring, all current cadets will be scored using the Corps Scoring Model for Continuing Students. This model encompasses Academic, Activity, and Leadership points to calculate a Total Score. This model will be reviewed and approved annually by the Committee.

- (3) The Committee will review all current cadets who have been scored to determine if a cadet is eligible to receive a scholarship (if he/she has not previously been awarded one) or if he/she is eligible to receive a higher level scholarship or an additional scholarship. If a cadet receives a higher level scholarship, his/her previously awarded scholarship may be cancelled and replaced with the new scholarship. Scholarships will be awarded based on a cadet's Total and/or Academic Score as well as the projected number of scholarships available.
- (4) The Committee will review current cadets during the summer for the fall semester and in January for the spring semester.
- (5) All freshman cadets without a scholarship will be reviewed for a merit-based scholarship at the end of the fall semester. In addition, current freshmen cadets who are the recipient of a Sul Ross/Corps Scholarship may be reviewed to determine eligibility of a higher level scholarship, based on GPA and hours completed during the fall semester.
- (6) Freshman cadets or transfer cadets who join the Corps at the beginning of the spring semester can submit a **Corps of Cadets Scholarship Application** to be considered for an initial scholarship offer or a higher level scholarship, as they will not have an opportunity to complete the Continuing Student Application until the following school year. They may complete this application during their first two semesters in the Corps. In the third semester and beyond, they will need to complete the Continuing Student Application in order to be considered for a scholarship. This policy does not apply to current TAMU or TAMUG students who join the Corps during the spring semester.

#### D. Financial Need and Miscellaneous

##### (1) Financial need

- a. At any time during the semester, any cadet can request additional scholarship aid based on financial need for either the current or subsequent semesters. In order for a cadet to be considered for a scholarship based on financial needs, he/she must have a FAFSA on file with SFA.
- b. The cadet will need to complete the **Corps of Cadets Scholarship Application** and submit it to the Corps Scholarship Office. The application will be presented to the Committee who will determine whether to award a scholarship, the amount of the scholarship, and its length. In most cases, scholarships based on financial need will be awarded for one semester only. Additional recommendations may also be made by the Committee as stipulations for this scholarship. The Committee's decision will be communicated by the Corps Scholarship Office to the cadet via e-mail.
- c. The Committee will meet as necessary throughout the school year to review financial need applications.

##### (2) Miscellaneous

- a. Some cadets may routinely be reviewed by the Committee for specific scholarship awards. Many of these awards have specific donor preferences delineated in the

scholarship's gift agreement or based on information communicated by the donor to the Corps Scholarship Office. Selection for these scholarships will be based primarily on the donor's preferences, along with the SPARTA Scores from the Continuing Student Application (if available), current TAMU GPA and hours completed, and current financial need.

- b. There are some scholarships administered by the Corps Scholarship Office, but awarded by individuals or Corps organizations outside of the Corps Scholarship Committee. These individuals or groups are delineated in the scholarship's gift agreement. For these scholarships, the Corps Scholarship Office will provide the necessary information and/or guidelines to those tasked with selecting the recipient in a timely manner each year or as necessary.
- c. There are some scholarships that require a separate application and review process. In the case of these scholarships, the Committee will review a list of cadets who meet the scholarship requirements based on their Scores from the Continuing Student Application. From that list, the Committee will determine a list of cadets who will be eligible to submit an application provided by the Corps Scholarship Office. The Committee will then review the received applications to determine which student(s) receive these scholarships.

## **5. SCHOLARSHIP PROBATION**

### **A. Grades Probation**

- (1) Cadets whose cumulative GPA falls below the minimum required for their scholarship level at the end of any semester will be placed on Corps Scholarship Grades Probation for the following semester.
- (2) While on Grades Probation, the cadet will continue to receive his/her scholarship and will be notified in writing of said Grades Probation by the Corps Scholarship Office. This letter will detail the requirements for the cadet to maintain his/her scholarship for the following semester, as determined by the Committee.
- (3) At the end of the Grades Probation semester, cadets who fail to meet the requirements set forth will have their scholarship revoked prior to the beginning of the following semester.

### **B. Hours Probation**

- (1) Cadets who pass nine (9) or fewer hours in any semester will be placed on Corps Scholarship Hours Probation for the following semester, regardless if they succeed in maintaining the minimum GPA requirement for their scholarship. Cadets can be placed on both Grades Probation and Hours Probation in a single semester, but will only be allowed one semester of probation.
- (2) While on Hours Probation, the cadet will continue to receive his/her scholarship and will be notified in writing of said Hours Probation by the Corps Scholarship Office. This letter will detail the requirements for the cadet to maintain his/her scholarship for the following semester, as determined by the Committee.

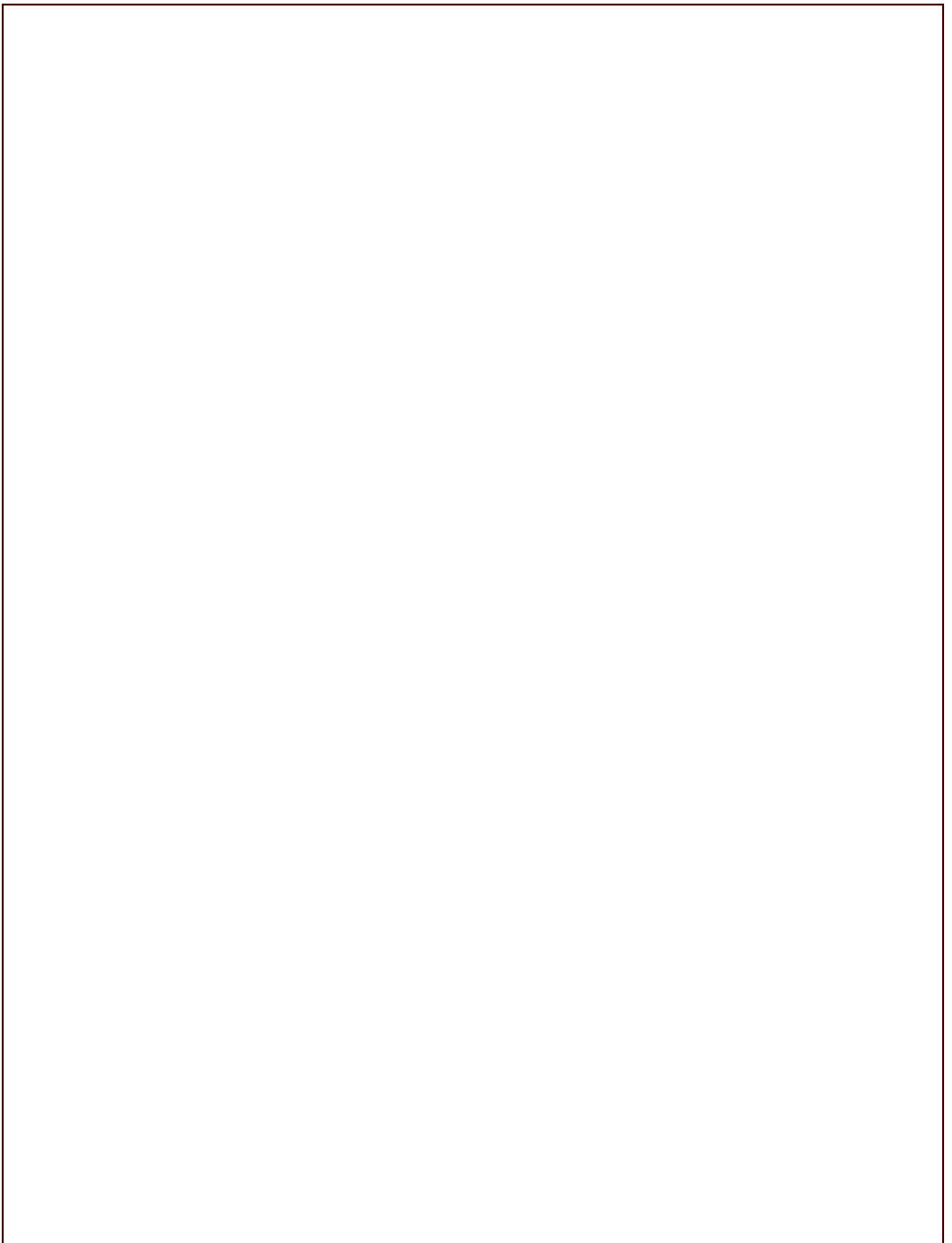
- (3) At the end of the Hours Probation semester, cadets who fail to meet the requirements set forth will have their scholarship revoked prior to the beginning of the following semester.

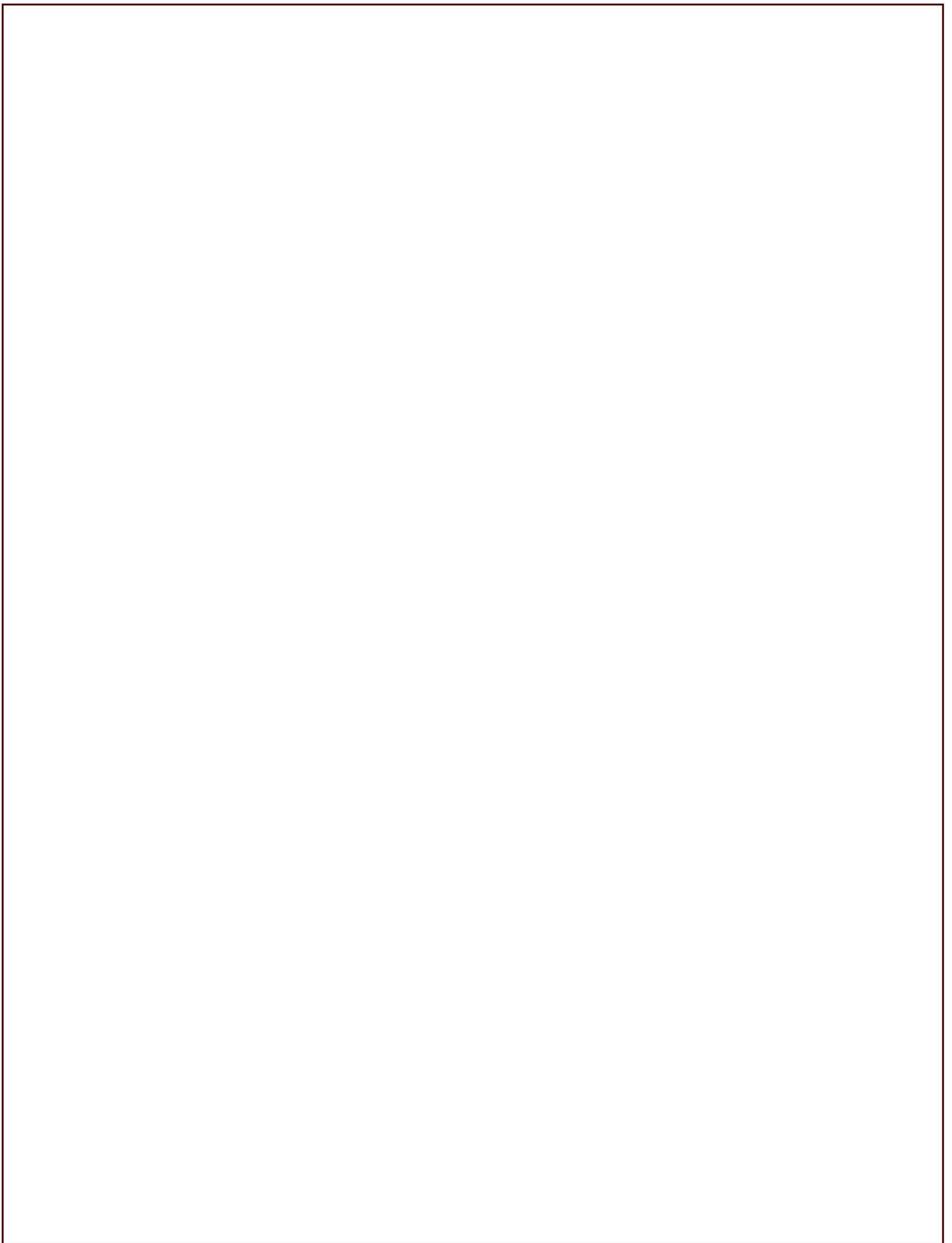
#### C. Probation Appeal Process

- (1) If a cadet loses a scholarship for failure to meet the requirements set forth by the Committee for Grades Probation and/or Hours Probation, he/she may be given the opportunity to appeal the loss of their scholarship. The Committee will review each cadet on a case-by-case basis to determine who will be allowed to appeal.
- (2) Those cadets allowed to appeal will be notified by the Corps Scholarship Office via e-mail. He/she will be required to complete the **Scholarship Appeal Form** and return it Corps Scholarship Office within the time period stated by the Associate Director.
- (3) Appeals will be reviewed by the Committee on a case-by-case basis. The results of the Committee's decision regarding a cadet's appeal will be compiled by the Associate Director and submitted to the Deputy Commandant/Chief of Staff for final approval.
- (4) In lieu of an appeal process, at the end of either Grades Probation or Hours Probation, if a cadet has not met the requirement set forth, the Committee may decide to revoke his/her scholarship and award the cadet a lower level scholarship in its place.

### 6. LEAVING THE CORPS

- A. Cadets who leave the Corps for any reason within the first twenty (20) school days of each semester will have their scholarship revoked for the current semester and any subsequent semesters. If a cadet rejoins the Corps at a later date, he/she will need to ensure they have a completed Continuing Student Application on file to be considered for a scholarship.
- B. Cadets who leave the Corps for any reason after the first twenty (20) school days of each semester will be reviewed on a case-by-case basis to determine if they will continue to receive their scholarship for the current semester. The scholarship will be revoked for any subsequent semesters.
- C. Cadets who go on a Leave of Absence from the Corps (internship, medical etc.) will have their scholarship revoked for the duration of their absence and any subsequent semesters. If a cadet returns to the Corps once his/her Leave of Absence has ended, he/she will need to ensure they have a completed Continuing Student Application on file to be considered for a scholarship. This policy does not apply to cadets who leave for a Study Abroad Program.
- D. Cadets who are dismissed or suspended from the Corps of Cadets for any reason at any time during the semester may have their scholarship revoked, as determined by the Committee.







*"We Make Leaders"*